

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY - OCTOBER 24, 2019**

CALL TO ORDER. Alderman Prince, President of the Board called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Alderman Susan Johnson	Alderman Mike Jokerst
Alderman Bob Donovan	Alderman Jimmie Jones
Alderman Mike Raney	Alderman Joe Prince
Alderman Bryant Wolfen	

Absent: Alderman Gary Smith
Mayor Paul Hassler

APPROVAL OF AGENDA. A motion by Alderman Jones, second by Alderman Jokerst to approve the agenda as presented. Motion carried 7-0-1 with Alderman Smith absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See Attached Report)

STAFF REPORTS.

Jasen Crump, Lieutenant (See Attached Report)
Steve Wilson, Alliance Water Local Manager (See Attached Report)
Sandra Cabot, Tourism Director (See Attached Report)

COMMITTEE REPORTS.

PUBLIC HEARING. The Ste. Genevieve Board of Aldermen will hold a public hearing on the proposed water/sewer rates to be set by the Board of Aldermen. President of the Board, Alderman Prince opened the public hearing at 6:30 p.m. At this time City Administrator Toma addressed the Board concerning the facts of the water/sewer department and prior issues. In 2007, the City was found to be in violation of the Clean Water Act. A consent decree was negotiated with the Environmental Protection Agency and the Missouri Department of Natural Resources formulating up a plan to improve operations. In December of 2009 the EPA signed off on a five year plan that involved contracting with Alliance to handle

the water plant and later the sewer system. The consent decree was terminated in 2015, due to the progress made. The only public participation came from Karen Stuppy, 410 Sycamore Street. Mrs. Stuppy stated that she feels like she currently pays enough for water and that the middle class and senior citizens are constantly getting hit by increased taxes and fees and that she believes City customers pay a substantial difference for water than county residents. Mrs. Stuppy stated she would like to know what the increases will be used. Steve Wilson, Alliance Water Resources local manager was asked to identify the difference between the city water and county water. Mr. Wilson reported that City water is treated and we have a lime softening treatment plant that helps to produce softer water for our customers. Mr. Wilson also told Mrs. Stuppy that he is always available to answer any questions she may have. With no further comments the public hearing was closed at 6:47 p.m.

At this time the board discussed how to proceed with the water/sewer rates. After a brief discussion it was decided to go with a two percent increase for both water and sewer only for one year.

PUBLIC COMMENTS. None.

CONSENT AGENDA.

1. Minutes - Board of Aldermen - Closed Session - September 26, 2019
2. Minutes - Board of Aldermen - Regular Meeting - October 24, 2019
3. APPROVAL OF TREASURERS REPORT - SEPTEMBER 2019
4. RESOLUTION 2020-01. A RESOLUTION APPOINTING GINA BRYANT TO THE STE. GENEVIEVE PLANNING AND ZONING COMMISSION.
5. RESOLUTION 2020-02. A RESOLUTION AUTHORIZING THE 2009 OBRIEN SEWER JET TRAILER BE DECLARED SURPLUS PROPERTY.

A motion by Alderman Jokerst, second by Jones to approve the consent agenda. Motion carried 7-0-1 with Alderman Smith absent.

OLD BUSINESS.

BILL NO. 4326. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A REAL ESTATE CONTRACT WITH BOGEY CREEK PROPERTIES FOR THE SALE OF FIVE (5) ACRES ON PROGRESS PARKWAY. 2ND READING.

A motion by Alderman Jokerst, second by Alderman Jones, Bill No. 4326 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Joe Prince, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, and Alderman Bryant Wolfen. Nays: None. Absent: Alderman Gary Smith. Motion carried 7-0-1 with Alderman Smith absent. Thereupon Bill No. 4326 was declared Ordinance No. 4254 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

BILL NO. 4327. AN ORDINANCE APPROVING A TAX-EXEMPT EQUIPMENT LEASE PURCHASE AGREEMENT WITH FIRST STATE COMMUNITY BANK FOR THE PURCHASE OF TWO POLICE CARS. 1ST READING.

A motion by Alderman Jokerst, second by Alderwoman Jones, Bill No. 4327 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderman Smith Absent.

BILL NO. 4328. AN ORDINANCE CALLING FOR THE GENERAL ELECTION OF OFFICERS OF THE CITY OF STE. GENEVIEVE, MISSOURI TO BE HELD APRIL 7, 2020 AND PROVIDING NOTICE TO THE GENERAL PUBLIC. 1ST READING.

A motion by Alderman Jones, second by Alderwoman Wolfen, Bill No. 4328 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderman Smith Absent.

OTHER BUSINESS. Alderman Donovan questioned what fund the sale of the real estate will go into suggesting a dedicated fund. A future work session will be held so the Board can decide on where the funds should go.

MAYOR/BOARD OF ALDERMEN COMMUNICATION.

The City Administrator asked the Board how they wanted to handle their November and December meetings with the Holiday's. After a brief discussion it was decided to have one meeting in November, which will be November 14th and also one meeting in December, which will fall on December 12th. There will be a work session scheduled before the November 14th meeting to discuss procedures and processes on nuisance abatements and the collection of the money that was spent to perform the abatement.

ADJOURNMENT. With no further business, President of the Board Alderman Prince adjourned the meeting. 7:09 p.m.

Respectfully submitted by,


Pam Meyer
City Clerk

CITY ADMINISTRATOR'S REPORT
BOARD OF ALDERMEN
October 24, 2019

- Overlay work will begin on October 24 and proceed according to the following schedule:
 - 4th St. - 10/24 mill and prep; 10/25 close road for tack coat and paving. (road closed)
 - Seraphin - 10/28 mill and prep; 10/29 tack coat and paving
 - 3rd St. - 10/30 mill, prep, tack coat and paving.
 - Cedar - 10/31 mill, prep, tack coat and paving.
 - S. Gabouri from 10th to end - 11/1 mill prep, tack coat and paving.

- Attended Heritage Commission meeting.

- Attended SEMO Regional Planning Commission meeting. A Delta Regional Authority grant for ` \$68,000+ has been awarded to the City and the County for interconnecting the water lines at Progress Parkway and Highway 30. This is a mutually beneficial project to address emergency needs.

- Reviewed documents for closing of the sale two of 5 Trautman Dr. and 2 acres on Progress Parkway. Both sales are closed.

- Attended Southeast Missouri Solid Waste District meeting.

- Since the grass has stopped growing, Gary Roth and crew are addressing a variety of projects including storm drains on Fourth St., sidewalk and curbs on Ridgeway, drainage on Academy and Market, replace a culvert pipe at St. Mary's and at Fourth St., storm drain on Jefferson and destruction of the dugouts at the Khoury League fields.

- Addressed joint Chamber of Commerce and IDC meeting.

- Attended Tourism Tax Commission meeting.

- Attended Levy District meeting.

- Attend Tourism Tax Committee meeting.



Ste. Genevieve Police Department



Monthly Operations Report

Date: October, 2019

Calls for Service:

*SGPD responded to 450 calls for service in September.

UCR	Incident Type	Count
1055	INTOXICATED PERSON	1
1059	ESCORT	15
1073	ALARM BURGLARY	16
8121	TRAFFIC STOP	119
9103	SUSPICIOUS PERSON	2
A911	ABANDON OR OPEN 911 CALL	4
ALARM	FIRE ALARM	1
ANIM	ANIMAL CALL	9
ANIMA	ANIMAL BITES/ATTACKS	2
ASSIP	ASSIST FOR POLICE	2
ASSLT	ASSAULT CALL	2
BURG	BURGLARY	4
CHEST	CHEST PAIN	1
CI	C AND I DRIVER	2
CUSTO	CHILD CUSTODY	5
CWB	CHECK WELL BEING	22
DFS	ASSIST DFS	5
DIABE	DIABETIC PROBLEMS	1
DIST	DISTURBANCE	17
DOMES	DOMESTIC DISTURBANCE	5
EXTRA	EXTRA PATROL	3
FIGHT	FIGHT	1
FOUND	FOUND PROPERTY	2
FRAUD	FRAUD	6
FUGI	FUGITIVE ARREST	3
HARA	HARASSMENT	3
HEART	HEART PROBLEMS	1
INVESEP	INVESTIGATION POLICE	13
MISC	MISCELLANEOUS	87
MISSA	MISSING ADULT	1
MOTO	MOTORIST ASSIST	3
MVAN	MVA NON INJURY	5
MVAU	MVA UNKNOWN INJURY	1
ODOR	ODOR OF GAS	1
OPEN	OPEN DOOR	1
ORDIN	ORDINANCE VIOLATION	3
OVER	OVERDOSE/POISONING(INGESTION)	1
PEACE	PEACE DISTURBANCE	3
PICK	PICK UP	4
PROP	PROPERTY DAMAGE	4
PSYCH	PSYCHIATRIC/ABNORMAL BEHAVIOR/SU	6
RDCLOSED	ROAD CLOSED	1
RDHAZ	ROAD HAZARD	1
RESCU	RESCUE CALL	1
SEIZ	CONVULSIONS/SEIZURES	1
SHOTS	SHOTS FIRED	2
SUSPPA	SUSPICIOUS PACKAGE ITEM	1
SUSPPE	SUSPICIOUS PERSON VEHICLE	36
THEFT	THEFT	5
THREA	THREATS	1
TRANS	TRANSFER	1
TRAUM	TRAUMATIC INJURIES	1
TRESP	TRESPASSING	3
TTC	TRY TO CONTACT	2
UNCON	UNCONSCIOUS	4
WARRANT	WARRANT CONFIRMATION	3

Total: 450

Staffing:

*We are fully staffed.

Training:

*We're completing our mandatory continuing education classes online.

Meetings attended:

*I attended 2 Board of Aldermen meetings in September.

Facility:

*Still outdated and potentially dangerous.

Equipment/Maintenance:

*Nothing to report

Police Radio:

*Nothing to report.

Grants:

*Nothing to report.

Miscellaneous:

*Nothing to report.



OPERATIONS REPORT – Ste. Genevieve

September 2019

Water Treatment Plant

- The transfer pump located at the water plant was ordered and is scheduled for an early October delivery.
- The lime ponds have been cleaned out, though the modifications are still being accessed.
- The onsite generator was cycling randomly. The system was reset, and normal operation was resumed for a short period. The computer-controlled system will need to be looked at by a technician.
- The new water tower is on the SCADA system and can now be monitored and controlled from the water plant or remotely. The computer though is out of date and will need to be replaced as it can no longer be updated.
- Staff took the recarb tank out of service and drained, cleaned, and replaced the diffusers located inside the tank.

Wastewater Treatment

- Staff recirculated the million-gallon holding tank in preparation of removal and land application.
- The UV system has been ordered and will be delivered by the end of October. Still on order.
- A decrease in rotor speeds have been achieved with the lower temperatures.
- Marzocco's has installed the new conduit for the UV System.
- Fencing repairs were completed.



OPERATIONS REPORT – Ste. Genevieve

WASTEWATER PLANT EFFLUENT QUALITY

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	3.7	3.7	7.41	2419
Peak Day	4.5	7.9	8.05	2419
Percent Removal	98.2%	97.8%		

NPDES EFFLUENT LIMITATIONS

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.02
Monthly Average	.02

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow .580MG- September 19th, 2019
 Daily Maximum loading 620lbs. – September 5th, 2019



OPERATIONS REPORT – Ste. Genevieve

Collection/Distribution

Collections

- Staff performed routine jetting of 1300ft of sewer mains. This is down due to the current condition of the jetter. Delivery of the new machine will be October 24th, 2019.
- Staff was called to St. Mary's Road for a sewer issue. After an investigation to the issue it was found to be the property owners' issue.
- Stayed in communication with the contractors for the street projects, regarding raising the manholes.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- Staff repaired leaks on the 2" line that feeds the area near Barley Automotive, and another on South 10th Street.
- Staff has completed the locating of the transite line on Cedar Lane. This will be at the top of the main replacement list.
- Chadwell lane had 3 service line relocated to the newer water main.
- Staff completed a very extensive search for the lines located at the creek crossing at the bottom of Chadwell Lane. The contractor found a transite line at the top of Chadwell Lane that was to be abandoned after the installation of the new 12" line. The transite line was never taken out of service, and the main and service lines were still in use. After numerous days we accomplished the abandonment on the transite line on Chadwell Lane. Nearly 1200ft of line was taken out of service permanently.
- All locations have been checked for proper heater function in preparation for the colder weather.

Customer Service

- Staff performed 49 line locates
- Staff performed 87 work orders
- Staff performed 33 disconnects for non-payment.
- There were 4 loads of lime purchased



OPERATIONS REPORT – Ste. Genevieve

Project Updates

- Materials have been ordered for all street overlay projects.

Safety

- Staff was trained on confined space and confined space entry, and the hazards.
- Staff was given a review on safe driving and rules of the road.

Regulatory

- All testing and reports were submitted on time.

Training

- Staff received training on the new Idexx machine used for testing the Ecoli in the Wastewater effluent.

Concerns for the Month

- Water line and Street projects that are up and coming.

Positive for the Month

- Water line locations for Chadwell Lane and Cedar Lane are complete
- Transite water main in Chadwell has been abandoned.



October 24, 2019
Ste. Genevieve Tourism

Guest counts – Although the month of August was up 700 over the previous year, the month of September finished at 900 below the previous year's count. Year to date, our three largest out of state markets (based on guest registry responses) were Illinois, Arkansas and Tennessee. Our largest in-state market in the Jan – Sept period was the St. Louis metro area.

Historic Sites and NPS Update - The Park Service has been sending NPS staff 'on loan' from other NPS sites in St Louis to provide interpretation at the Bauvais-Amoureux House, not every day but most days. The Green Tree Tavern site was closed temporarily this past weekend for a maintenance issue which is expected to be resolved soon. The Bolduc/CFCL has shifted their free demonstrations to Saturdays for the rest of Oct/Nov.

Museum update – a new Museum Director has been hired for the Ste Genevieve Museum Learning Center. This is excellent news and we look forward to a new targeted opening date in Spring 2020. Meanwhile, the Ste. Genevieve Art Guild has been working with the County to transition into the former Museum Building as their new 'home.' They will host art events, classes, and a variety of art exhibits in their new space.

Have been attending the JDF reorganizational meetings. Great news – there is a new Crafts Chairperson 2020!

New businesses: Besides the opening of the long-awaited Common Grounds coffee house, two more new businesses opened recently: Les'Arts on Merchant Street and the Lavendar Moon on 3rd Street (formerly Odile's).

New Holiday decorations – a subcommittee of the Holiday Christmas Festival has been meeting to select new décor items to make the Historic District more festive (since the lighted ornaments are no longer allowed on the utility poles.)

Econ Dev – met with property owners at the 55/32 interchange area re development potential; joint IDC and Chamber meeting; follow ups with PIVA Windows and SGHS; County re Parking Lot; options for daycare in SG. provided job fair /career info to BOA and local businesses; met with IDC and Chamber

Upcoming events/reminders

October 25 Art Walk

October 26 Rural Heritage Days AND Déjà vu Spirit Reunion in the Cemetery

Nov 9 – Cookie Crumb Trail, sponsored by Downtown Ste Gen. The Welcome Center will once again serve as the starting point for this event which encourages early holiday shoppers.

Nov 30 – Shop Small Saturday /American Express. The Welcome Center will again serve as a Neighborhood Champion for this event, along with the SG Chamber of Commerce and Downtown Ste Gen.

Dec 7-8 – the 2019 Holiday Christmas Festival

Almost 18 months have passed since the legislation authorizing the Ste Genevieve NHP was passed by Congress and signed into law. In that period we have had a few significant developments that could be considered “milestones” and also we continue to see slow but steady progress in other areas which could be described as “laying the foundation” for the Park.

We recently hosted the Acting Director of the NPS/DC, Mr. David Vela, Acting Director Patty Trap from the NPS Regional office. AD Vela was following up on a promise to Senator Blunt to pay a visit to Ste. Genevieve to see it firsthand. The mayor and other local leaders were very glad to welcome him. The mayor re-iterated the “standing invitation” to offer shared space to NPS administration or staff – especially so if this would assist in the progression with the “Establishment” of the Park.

Superintendent – At that meeting, the City and other stakeholders were asked what they saw as the priority for qualifications in a Park Superintendent for the SG NHP, and given timeline for that. While Tim Good, who has been present at the Foundation’s meeting many times in the past is no longer our Interim Superintendent, we are presently under the Interim Supt of Arch Supt Michael Ward.

Major – the transfer of the Bauvais-Amoureux historic site on St Mary’s Road, from ownership by the MO State Parks system to the US Dept of the Interior.

Discussions are ongoing between the Park Service and the State for other nearby land parcels , and between the Park Service and the Colonial Dames organization concerning the Louis Bolduc and several other historic houses and the Centre for French Colonial Life museum building.

What’s next? ETA on SG Supt position to be filled this Fall : #1 Priority is the Establishment, which requires amassing sufficient Historic Assets to meet the requirements : keep building relations with Park Service leaders - laying the foundation for the future & engaging the resources of the Park Service.

MO 2021

Discussion points

Statehood celebration – many activities building towards that anniversary

The Missouri 2021 Photograph Project

The Missouri Bicentennial Quilt

The Missouri Encyclopedia – the people places and events that shaped your community

Submission of Missouri Legacy nominations

Other

Bicentennial Mural project

School project – the MO 2021 Penny Drive